

**SHAWBURY PARISH COUNCIL  
ANNUAL MEETING**

**MINUTES OF THE COUNCIL MEETING HELD IN THE VILLAGE HALL  
ON TUESDAY 20 TH. MAY 2025 AT 7.00pm.**

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**PUBLIC SESSION**

There were members of the public present.

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**Present:**

Mr. M. Roberts (Chairman)

Mr. J. Vernon (Vice Chairman)

Mrs. J. Manley

Mrs. J. Herbert

Mr. C. Forshaw

Mr. P. Fenton

Mr. A. G. Foster

Mr. D Thomas Cooper

Mr. K. Pickering

Alison Williams Shropshire Council Division: Shawbury

**In Attendance:**

The Parish Clerk (Mr. D. Evans)

P.C. Jack Harper

**24/174 Chairman's Welcome**

The Chairman welcomed everyone and opened the meeting. PC J. Harper was invited to provide a police report out of the agenda order, due to other commitments. PC Harper spoke of the increase in ASB within Shawbury and an increase in 'community intelligence' around crime being posted on social media platforms and asked the Council and members of the public to report crime and ASB on-line or via 101. Reported no increase in crime figures as of time of meeting.

#### **24/175 Apologies:**

Apologies received from Mr. William Moss-Jones

#### **24/176 Minutes of Meeting held on 13<sup>th</sup> of May 2025**

The minutes of the meeting having been circulated were approved and signed by the Chairman as a true record.

#### **24/177 Report by the retiring Parish Council Chairman**

Mr. P. Sharp.

Mr. Sharp reported that the Council had satisfied all requirements of its role; audit report confirmed that spending and fiscal management was all in order and that the Council was in a healthy financial position, with strong reserves.

- Major projects undertaken in the Parish with Council co-operation
- A 53 resurfacing-S.C. Highways Department resurfaced the major route known as the A53, causing significant disruption to the community-wider community engagement was led by the Parish Council
- The Council now owns the village allotment and, following a planning application, a shed is now in situ which also acts as a store for equipment to be used within the community for grounds maintenance.
- Motor vehicle offences under the Road Traffic Act 1988 remain a serious cause for concern within the community. Excessive speed of motor vehicles and speeding in general has been a long-term issue for the village. Despite speed reduction measures, such as the illuminated 30 M.P.H. signs, speeding motor vehicles is an issue. Recommendation for coercive speed reduction measures, such as interactive signage and



a re-visit of police-trained community volunteers to record speeding M/V's.

- Volunteering in the community/village has become more and more difficult over the years as people 'retreat' from community activities. Mr. Sharp congratulated and thanked the four new Council members and hoped that any future Council vacancies could be co-opted swiftly.
- There is a good relationship with the RAF station and the RAF and its wider community remain a fundamental element of the village.
- Thanked the out-going Clerk to the Council, Mr. Jack Wilson, for his twenty-seven years of dedication to the village and the role.

No questions were asked.

### **24/178 Report by Shropshire Councillor Alison Williams**

Alison Williams

Alison offered her thanks to the electorate and confirmed, that due to the administrative position of newly elected Council Members, she did not have a report to deliver. She hoped to be in a better position when the Council has been formally sworn in. Alison informed the meeting that she is employed as a caseworker for Helen Morgan M.P.

### **24/179 Report on The United Charities activities**

Mr. Richard Bailey, representing the United Charities informed that the income for UC is generated by land owned by the charity, mostly to the west of Shrewsbury. Requests for financial assistance can be made to the charity for the parish, examples provided were school trip fees for disadvantaged children, so as to not be left out of experiences, and to support local people in crisis.

The charity has approximately £2,500 per annum to distribute and the decision-making process is undertaken by two trustees. There are Council seats vacant on the Board of the charity.

### **24/180 Presentation of Community Service Awards**

Mr. P. Sharp presented the following:

Awards to recognize improvement to the village and the importance of service to community and village.

- Karen Lloyd-work with the community in the village hall, assisting to reduce isolation within the community

- John Tait-environmental grant, support with maintenance of local footpaths, clearing drains and flood prevention

- Adrian Howard Brown-was involved in the community as a Councillor, his wife collected his award, as due to ill health Adrain was not able to attend.

- Tracey Howells-award for her efforts with the local football club, the juniors in particular, organizing fun days for the Shawbury Youth Club.

- Gemma Richards-organises junior football as part of children being the future of the village.

- James Pasket-for the help with removal of trees in the Moat area.

## **24/181 Open Forum**

Questions from the assembled members of the public.

Streetlights raised by Karen Lloyd for Princes Ct.

Mr. P. Sharp responded that a feasibility study can be undertaken

Mr. Richard Bailey raised the litter bin on carpark and being damaged by motor vehicles.

Mr. P. Sharp responded that a bin can be located by the PC, but the bin is Shropshire Council responsibility.

Harris Wild Mowing-what do they do?

Mr. P. Sharp responded that paths and bridleways are maintained to an agreed standard, additional work can be undertaken, but at a cost.

Tracey Howells asked about an 'A' board to advertise the football club, to be situated at Carradine Ct.

Mr. P. Sharp suggested a notice on the fence of RAF station (Shawbury)



**24/182 Matters arising from the minutes of the meeting (13<sup>th</sup> May 2025)**

- Confirmation and advice/guidance on return of election expenses packs- Nil return forms collected for return to Guildhall.
- Street signs: confirmed that a list had been distributed to AG Foster-AG Foster to action. 118 A Church St. Notice Board attached and confirmed by owner Mr. Harry Dawley that it can remain in situ.
- Abandoned building confirmed as 120 Church Street-matter has been investigated by police and L.A. with no outcome.
- Schedule of works undertaken by Mike Varndell-confirmed to the Council: services 5 bins, and litter pick twice a week, and empties Council responsibility bins once every five to eight days. Costs, confirmed by Clerk as £525 per month, including agreement for Mike Varndell to purchase own materials, instead of reclaiming from Council.
- Church St lights, PC responsibility-opposite 122 outside church, outside Village Hall (technically a car park light and not a street light) Outside library, copy of 'light' spreadsheet sent to Vice Chairman.
- Defibrillator-Mr. Andrew Crow, the owner of the now closed butchers, has confirmed that he will leave the power on for the defib.
- Parish website-quote of £420 per year plus VAT with a 30% discount maintained each year of contract. Complies with Gov design guidelines, e-mail will have 20 in boxes, 5GB of storage, and provider will transfer current website to new. Agreed by all for PC Clerk to proceed.
- Planning-FUL 25/01429 confirmation that Barns East of Painsbrook Farm is within the jurisdiction of the Parish.

Response received from Planning Services technical Support  
[pssupport@shropshire.gov.uk](mailto:pssupport@shropshire.gov.uk)

- SNN planning explained around the use of the village hall as an address for the PC.

- RAF engagement and media officer liaised with for on-going matters  
(Flt Lt. AP Vine)

### **24/183 Correspondence**

To consider correspondence received by the Clerk since the last meeting. Parish Clerk confirmed that no correspondence had been received.

To approve the documents which will be issued at the meeting.

### **24/184 Committee and Other reports**

None

### **24/185 Additional Item:**

None

Date and Time of Next Meeting.

Tuesday 10 th June 2025 at 7.00pm

**Approved as a true record of the Meeting**

Signed:  (Chairman)

Date: 10/6/25